

JOB TITLE: Vestry Member

MINISTRY: Vestry

RESPONSIBILITIES INCLUDE: Members of the Vestry are expected to make attendance at monthly meetings, special meetings and retreats a priority. Expected commitments include:

- Vestry meetings (monthly)
- Vestry retreat (yearly)
- Congregational events: coffee hours, meals, fundraisers, adult education programs
- Annual meeting

Other responsibilities include:

- Provide leadership in the vestry to identify the vision, mission and goals of the congregation, make and implement plans, assess progress and celebrate achievements
- Provide leadership in the congregation by demonstrating a consistent positive attitude that seeks to solve problems and learn from mistakes, recognizes accomplishments and gives thanks for those things that build community and further the mission of the Church
- Pray daily for the rector, leaders and members of the congregation

TIME REQUIREMENT: Duties average 2-3 Hours a week.

LENGTH OF COMMITMENT: 3 Years

TALENTS/GIFTS NEEDED: Leadership, Administration

ACCOUNTABILITY: Accountable to Wardens, Rector and members of the congregation.

EXPECTATIONS: Biblical conflict resolution according to Jesus' words in Matthew 18:15-19. A commitment to grow in discipleship through regular worship, prayer, Christian education, service beyond St. Mary's Parish, relating to with others through a small group, and a commitment to be a regular, pledging giver. A willingness to participate in appropriate training offered by St. Mary's Parish to further develop the position, the leader or the spiritual walk of the individual.

LAST REVISED: Jan 2009